

Privacy Policy

FAME Recruitment Consultants Ltd, owner of www.famerecruitment.com and www.fameaccountancy.com

1. Introduction

Fame Recruitment Consultants Ltd takes your privacy seriously. This privacy policy describes how and why we obtain, store and process data which can identify you. We may update this policy from time to time and shall indicate on the website when changes have been made.

2. The Information we collect

Information is collected from you when you register with us, apply for a job, or when you contribute to or use some of the other features on the site. We may collect your IP address and use cookies unless you configure your web browser not to accept them. All data is held in accordance with the Data Protection Act 1998, and for as long as is necessary for our legitimate interests as a data controller.

3. Why we collect it

We collect information about you so that we can personalise your use of the site, assist your use of the site and improve the site generally. We will never share your information with third parties for marketing purposes but may need to work with third parties in order to obtain references or information relating to your application for a role (only applicable to users who have applied for a job with Fame Recruitment Consultants Limited). We may also update you on new jobs and offers / promotions from time to time. There will be the opportunity to unsubscribe at the bottom of every marketing email we send. We also collect aggregate information to help us understand how our site is used and for statistical purposes.

4. Keeping your information up to date

We will use reasonable endeavours to ensure that your Personal Data is maintained and up to date. However, you are under a duty of obligation to inform us of any and all changes to your Personal Data to ensure that it is up to date and we will update or delete your Personal Data accordingly.

This would include if you no longer required us to send you job alerts or general information regarding marketing.

You can do this by contacting a member of the team by email info@famerecruitment.com or telephone 020 8209 1858.

5. Who we disclose it to

5.1 We will only pass on information about you as an individual to third parties to enable us to perform services requested by you (like following up references) or with your prior consent.

5.2 In certain circumstances we may need to disclose information about you if you breach this privacy policy or if you breach the Terms and Conditions. We may also disclose or access your account if required to do so by law or by any Governmental body.

5.3 We will only pass on information about you as an individual (as opposed to aggregate information) to third parties overseas to enable us to perform services requested by you.

6. Data Protection

Fame Recruitment Consultants Limited is registered with the Information Commissioner in the UK as a “data controller”

in accordance with the provisions of the Data Protection Act 1998. Further details of the registration are available at www.dpr.gov.uk

7. Security

Keeping information about you secure is very important to us and certain sections of the site may encrypt data using SSL or a comparable standard. However, no data transmission over the Internet can be guaranteed to be totally secured. As a result, whilst we strive to protect your personal information, we cannot ensure or warrant the security of any information which you send to us, and you do so at your own risk.

The personal information that you provide to us (including sensitive personal information) may be accessible by all members of staff at Fame Recruitment Consultants Ltd. You may request to unsubscribe from job alerts and marketing material at any time. If you wish to contact us with respect to the above matters please email us at info@famerecruitment.com.

8. Questions?

You may request us to confirm what information we hold about you at any time and may request us to modify, update or delete such information. We may ask you to verify your identity and for more information about your request. We also have the right to charge an administrative fee for this service. Where we are legally permitted to do so, we may refuse your request and will give you reasons for doing so. We will seek to act on your request in the timescale required by applicable data protection laws. Please contact us on info@famerecruitment.com

If you have any questions or complaints relating to this Privacy Policy or how we use the personal information we have about you, please contact info@famerecruitment.com. We will endeavour to respond to you promptly.